Scientific Presentation Submission Instructions--Platform Research, Poster Symposia and Poster

Before you begin the submission process, it is important that you understand the following:

• While submissions for scientific presentations do NOT have to be consistent with the theme of the annual meeting, submissions that are related to the theme are strongly encouraged and will receive additional consideration.

• The submission of overlapping abstracts from the same group of investigators is strongly discouraged. Multiple abstracts considered to be the result of excessive splitting of data will be evaluated accordingly and will not be given priority. In order to accommodate as many submitters as possible, the Abstract Review Committee Chair may request that such multiple submissions be combined and that a revised abstract be provided.

• To be accepted for presentation at the SAHM meeting, the project being presented in the abstract must have been approved by an Institutional Review Board (IRB) or research ethics committee, or have been designated by an IRB / research ethics committee as exempt from review.

• Consistent with SAHM’s overall mission of improving the health and wellbeing of all adolescents, authors should consider conducting and presenting their research with attention to identifying assets, using inclusive language, and addressing health equity.
  
  o The abstract can frame the research within an assets framework.
  
  o The abstract should include consideration of socioecological/contextual contributors to outcomes, so as to avoid inadvertent negative stereotyping of any sub-population of adolescents and young adults.

The deadline for submission of scientific presentations is on August 14, 2017 (closes 11:59 p.m. EDT). There is a fee of $40.00 (US) for all scientific presentation abstracts.
Steps to Submission of Research Abstracts

- Enter a title - must be no more than 250 characters.
- Complete the Primary Author Disclosure questions.
- Add Additional Contributing Authors

The submitting author on each abstract must complete all mandatory fields and upload a CV for each contributing author with the first initial and last name of the author in the document name. If your abstract is accepted, each author listed will be sent an email providing them a link to fill out their financial disclosure information. Please note, the order of authors can be changed by dragging and dropping them into their new position after they have been added.

- Write the Abstract

Sections labeled Purpose, Methods, Results, & Conclusions should briefly describe the objectives of the study or investigation, the study sample and methods, the main findings (giving specific data and the statistical significance, if possible), and the principal conclusion. Emphasize new and important aspects of the study. Accumulative total of 500 words is allowed for all fields including sources of support.

- Consideration of abstract for New Investigator Award, Robert H. DuRant Award, or Vaughn Rickert Award

To have your abstract be considered for a New Investigator, DuRant or Rickert Award (described below), you will need to upload a one-page Word document that includes only the abstract title at the top (no names) and an expanded description of the Methods and Results sections from your abstract. Offer a brief explanation of the importance of the additional information included in this one-page document. Do not repeat your Purpose or Conclusions in this document. Reviewers will receive both your complete abstract and your expanded Methods and Results document. This additional one-page document is intended to allow you to present a more detailed description of your Methods and Results. A table or figure can be included in this document. Please use 1 inch (2.5 cm) margins all around and 11 point Arial font. This 1-page document is only for the reviewers’ use and will not be published in the program or in the journal supplement. If more than one page is submitted, the reviewers will only read the first page

- Submit an educational objective for your presentation and MESH keywords

Additional Notes:
• Scientific presentations can be considered for poster presentation (traditional poster session or poster symposia) only. If you do not wish to have a podium presentation, there will be a box you can check during the online submission process.

• Do not repeat the title or include author information in the body of the abstract.

• No tables or figures are allowed in the abstract. The abstract should be text ONLY.

• From the summary page, you will be able to click on edit for any of the sections you wish to review/change.

• If after you save your abstract, you notice that some text is missing, please copy and paste your FULL text to notepad. Once that is complete, all formatting will be removed and you can copy and paste into our editor and make any formatting adjustments you need to.

AWARD CONSIDERATION

New Investigator Award - First authors who are ELIGIBLE for the NEW INVESTIGATOR AWARD should talk with a senior member of SAHM about their research efforts and indicate in the submission that they wish to be considered for this award. Eligibility criteria include the following: (1) Candidates must be either in-training or have completed their fellowship (or graduate training) within the past five calendar years; (2) Research must be in an area of knowledge unique to the development and health care needs of adolescents; (3) The award will be given for a specific piece of research and is not dependent upon the awardee's total research; (4) Candidates need not be a member of SAHM, but if chosen as a finalist, must be nominated by a member of SAHM. Authors of the top 5 abstracts ELIGIBLE for the New Investigator Award will be notified at the same time abstract acceptances are sent. These authors will be asked to send a complete packet of materials to the Awards Committee at the SAHM National Office. The completed packet will include a curriculum vitae, letter of nomination by a SAHM member that designates the significance of the research to adolescent health care, a letter of support by a senior investigator, and a manuscript (background, methods, results, conclusion).

Robert H. DuRant for Statistical Rigor and Innovation in Adolescent Health Research Award - The Robert H. DuRant Award recognizes the top-rated abstract submission featuring sophisticated methodology and/or analytic approaches. Abstract review committee members will designate submissions eligible for the DuRant Award. Authors of the top 5 abstracts eligible for the DuRant Award (and not nominated for the New Investigator Award) will be notified at the same time abstract acceptances are sent. DuRant Award finalists will be asked to send a CV and manuscript to the Awards Committee at the SAHM National Office.
Vaughn Rickert Vaccine Research Award - The Vaughn Rickert Vaccine Research Award recognizes the top-rated abstract submission focused on vaccination research. Abstract review committee members will designate submissions eligible for the Rickert Award. Authors of the top 5 abstracts eligible for the Rickert Award (and not nominated for the New Investigator Award) will be notified at the same time abstract acceptances are sent. Rickert Award finalists will be asked to send a CV and manuscript to the Awards Committee at the SAHM National Office. An individual may be a recipient of the Vaughn Rickert Vaccine Research Award only once. The Society for Adolescent Health and Medicine reserves the right not to name an award recipient in any year without a suitable nominee.