



Scientific Presentation Submission Instructions

(Platform Research, Poster Symposia and Poster)

(Program Description Poster instructions, please scroll down to page 3)

Submission Dates: July 15, 2020 – September 8, 2020

Mapping an Agenda to Transform the Future of Adolescent Health

Our theme for the 2021 Annual Meeting is **Mapping an Agenda to Transform the Future of Adolescent Health**. In the next decade, important forces will affect adolescent health and wellbeing globally. Some of the questions we need to consider as adolescent health professionals are: What strategies should we develop and scale that will transform health outcomes and promote equity? How will we address the adverse effects of COVID-19 and future pandemics on adolescent health? How can we harness advances in science and technology - including artificial intelligence and genomics - to improve adolescent health? How can we advocate most effectively for issues such as climate change that will impact adolescent health in the future? How can we maximize our understanding of adolescents across different cultures and their unique strengths and needs? Finally, how can SAHM create the workforce of the future by considering demand for adolescent health services and innovations in education and professional development?

We invite multidisciplinary professionals to connect, engage, and generate strategies that ensure all young people achieve healthy and meaningful lives in the next decade and beyond.

As SAHM navigates through this unprecedented pandemic, we understand that the safety of our attendees is essential and we may need to pivot from an in-person event to an all-virtual conference. SAHM has already begun to identify premier virtual hosting platforms that will allow for the presentation of all accepted research should an all-virtual meeting be needed.

Identical abstracts that were accepted for AM20 will not be accepted for submission but any research that is new or updated data from an abstract that was accepted for AM20 is welcome for submission to AM21. All submissions (including those accepted for AM20) and resubmitted will be peer reviewed.

Before you begin the submission process, please carefully read the following:

- While submissions for scientific presentations do NOT have to be consistent with the theme of the annual meeting, submissions that are related to the theme are strongly encouraged and will receive additional consideration.
- The submission of overlapping abstracts from the same group of investigators are strongly discouraged. Multiple abstracts considered to be the result of excessive splitting of data will be evaluated accordingly and will not be given priority. In order to accommodate as many submitters as possible, the Abstract Review Committee Chair may request that such multiple submissions be combined and that a revised abstract be provided.

- **To be accepted for presentation at the SAHM annual meeting, the project being presented in the abstract must have been approved by an Institutional Review Board (IRB), or have been designated by an IRB as exempt from review.**
- Consistent with SAHM’s overall mission of promoting the optimal health and well-being of all adolescents, authors should consider conducting and presenting their research with attention to identifying assets, using inclusive language, and addressing health equity.
 - The abstract can frame the research within an assets framework.
 - The abstract should include consideration of socioecological/contextual contributors to outcomes, so as to avoid inadvertent negative stereotyping of any sub-population of adolescents and young adults.
- **Research abstracts without data will not be accepted for presentation at the SAHM annual meeting.**
- The **deadline for submission** of scientific presentations is on September 8, 2020 (closes 11:59 p.m. EDT).
- **There is a fee of \$40.00 (US)** for all submitted scientific presentation abstracts.

SUBMISSION GUIDELINES

- **Enter a title** - must be no more than 250 characters.
- **Complete the Primary Author Disclosure questions.**
- **Add Additional Contributing Authors**
The submitting author on each abstract must complete all mandatory fields *and upload a CV for each contributing author* with the first initial and last name of the author in the document name. The order of authors can be changed by dragging and dropping them into their new position after they have been added. Note: Financial disclosures are required by ALL authors of an Oral Platform Research abstract and only by the Lead Author for Poster Symposia or Scientific Presentation of a Poster.
- **Write the Abstract (limit 500 words)**
For sections labeled ***Purpose, Methods, Results, & Conclusions***: briefly describe the objectives of the study or investigation, the basic procedures (study subjects and analytical methods), the main findings (giving specific data and the statistical significance, if possible), and the principal conclusion. Emphasize new and important aspects of the study. There is a cumulative total of 500 words allowed for all fields including sources of support.
- Submit an **educational objective** for your presentation and [MeSH keywords](#)
- **Proofreading is the responsibility of the submitting author.** Review and proofread your submissions carefully.
- Pay and Submit

Additional Helpful Information:

- It is possible for scientific presentations to be considered for poster presentation (traditional poster session or poster symposia) only, and not for podium presentation. If you do not wish to have a podium presentation, check that box during the online submission process.
- Do not repeat the title or include author information in the body of the abstract.
- No tables or figures are allowed in the abstract. The abstract should be text ONLY.
- From the summary page, you will be able to click **“Edit”** for any of the sections you wish to review/change.
- Submissions can be edited until the deadline.
- If after you save your abstract, you notice that some text is missing, please copy and paste your FULL text to notepad. Once that is complete, all formatting will be removed and you can copy and paste into our editor and make any formatting adjustments you need to.
- Click **“FINALIZE”** to close your summary page.
- Your proposal will not be considered for presentation unless all required fields are completed and your submission has been finalized
- Once the submission site closes, edits will not be possible.

AWARD CONSIDERATION

To have your abstract considered for the Charles E. Irwin New Investigator, DuRant or Rickert Awards (*described below*), you will need to upload a one-page Word document that includes only the abstract title at the top (no names) and an expanded description of the Methods and Results sections from your abstract. Offer a brief explanation of the importance of the additional information included in this one-page document. Do not repeat your Purpose or Conclusions in this document. Reviewers will receive both your completed abstract and your expanded Methods and Results document. This additional one-page document is intended to allow you to present a more detailed description of your Methods and Results. *A table or figure can be included in this document.* Please use 1" inch (2.5 cm) margins all around and 11 point Arial font. This 1-page document is only for the reviewers' use and will not be published in the program or in the journal supplement. If more than one page is submitted, the reviewers will only read the first page.

Charles E. Irwin New Investigator Award - First authors who are ELIGIBLE for the Charles E. Irwin New Investigator Award should talk with a senior member of SAHM about their research efforts and indicate in the submission that they wish to be considered for this award. Eligibility criteria include the following: (1) Candidates must be either in training or have completed their fellowship (or graduate training) within the past five calendar years; (2) Research must be in an area of knowledge unique to the development and health care needs of adolescents; (3) The award will be given for a specific piece of research and is not dependent upon the awardee's total research; (4) Candidates need not be a member of SAHM, but if chosen as a finalist, must be nominated by a member of SAHM. Authors of the top 5 abstracts ELIGIBLE for the Charles E. Irwin New Investigator Award will be notified at the same time abstract acceptances are sent. These authors will be asked to send a complete packet of materials to the Awards Committee at the SAHM National Office. The completed packet will include a curriculum vitae, letter of nomination by a SAHM member that designates the significance of the research to adolescent health care, a letter of support by a senior investigator, and a complete manuscript (background, methods, results, and conclusion). Previous winners are not eligible to be considered in future years, however previous finalists are eligible to be considered in future years.

Robert H. DuRant Award for Statistical Rigor and Innovation in Adolescent Health Research - The Robert H. DuRant Award recognizes the top-rated abstract submission featuring sophisticated methodology and/or analytic approaches. Abstract review committee members will designate submissions eligible for the DuRant Award. Authors of the top 5 abstracts eligible for the DuRant Award (and not nominated for the Charles E. Irwin New Investigator Award) will be notified at the same time abstract acceptances are sent. DuRant Award finalists will be asked to send a CV and complete manuscript to the Awards Committee at the SAHM National Office. An individual may be a recipient of the DuRant Award only once. Finalists may be nominated for the award in subsequent years.

Vaughn Rickert Vaccine Research Award - The Vaughn Rickert Vaccine Research Award recognizes the top-rated abstract submission focused on vaccination research. Abstract review committee members will designate submissions eligible for the Rickert Award. Authors of the top 5 abstracts eligible for the Rickert Award (and not nominated for the Charles E. Irwin New Investigator Award) will be notified at the same time abstract acceptances are sent. Rickert Award finalists will be asked to send a CV and complete manuscript to the Awards Committee at the SAHM National Office. An individual may be a recipient of the Vaughn Rickert Vaccine Research Award only once. The Society for Adolescent Health and Medicine reserves the right not to name an award recipient in any year without a suitable nominee.

SCIENTIFIC PRESENTATION- -PROGRAM DESCRIPTION – POSTER ONLY

Please note: abstracts submitted as program descriptions will be considered for poster presentation formats only.

Before you begin the submission process, it is important that you understand the following:

- While submissions for scientific presentations do NOT have to be consistent with the theme of the annual meeting, submissions that are related to the theme are strongly encouraged and will receive additional consideration.
- **To be accepted for presentation at the SAHM annual meeting, the project being presented in the abstract must have been approved by an Institutional Review Board (IRB), or have been designated by an IRB as exempt from review.**

- Consistent with SAHM’s overall mission of promoting the optimal health and well-being of all adolescents, authors should consider conducting and presenting their program with attention to identifying assets, using inclusive language, and addressing health equity.

There is a fee of \$40.00 (US) for all scientific presentation abstracts.

SUBMISSION GUIDELINES

- Enter the program name - must be no more than 250 characters.
- Complete the Primary Author Disclosure questions.
- Add Additional Contributing Authors.

The submitting Author on each abstract must complete all mandatory fields, and **upload the CVs** for each contributing author. The order of authors can be changed by dragging and dropping the authors into their different order after they have been added. Conflict of interest forms will only be needed when presentations are accepted.

- **Write the Abstract:** For a Program Description abstract, use the following headings:

Purpose: Includes goals of the program, why it was started and what need it fills

Methods: Includes population served, setting, disciplines involved in care, unique aspects of delivery and how the program is supported financially

Results and Outcomes: Provide any outcome data

Conclusions: Highlight generalizable findings and lessons learned

- Submit an **educational objective** for your presentation and [MeSH keywords](#)

Additional Helpful Information

- There is a cumulative total of 500 words allowed for all fields.
- Do not repeat the title or include author information in the body of the abstract.
- No tables or figures are allowed in the abstract. The abstract should be text ONLY.
- After you save your abstract, if you notice that some text is missing, do the following: copy and paste your FULL text to a text editor such as “Notepad”. This removes all formatting. Once complete, copy and paste your revised text into our editor and make any formatting adjustments you need to.
- **Proofreading is the responsibility of the submitting author**
- Pay and Submit

From the summary page, you will be able to click “Edit” for any of the sections you wish to review/change.

- Review and proofread your submissions carefully.
- Submissions can be edited until the deadline
- Click “**FINALIZE**” to close your summary page.
- You may return to the site to edit your proposal at a later time.
- Your proposal will not be considered for presentation unless all required fields are completed and your submission has been finalized

Once the submission site closes, edits will not be possible.

For questions regarding abstract content, please contact:

[Marina Catalozzi](#), MD, Chair or [Pam Matson](#), MD, Co-Chair, Abstract Review Sub-Committee